

Cradle-to-Career Data System Definitions Subcommittee Meeting Agenda

Meeting Information

Date: June 9, 2020

Time: 9:30 a.m. to 2:30 p.m.

Location: Online via Zoom

URL/Watch Live: <https://cadatasystem.wested.org/> (Note: The link to watch/listen to the meeting live will be posted on this website and will be active 15 minutes prior to the meeting).

Contact Person

Name: Jimi Gilroy

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AGENDA

This meeting is intended to provide input on how demographic information could be aligned, utilized, and displayed in the Cradle to Career data system, with the goal of ensuring data quality, consistency, and usability. The suggestions from this group will be shared with the Cradle to Career Workgroup to inform their recommendations about the availability of demographic data in the data system.

1. Agenda review and phase 1 priorities
2. Process for documenting and aligning data definitions
3. Applying the documentation framework
4. Key considerations for race/ethnicity data
5. Key considerations for sex/gender data
6. Key considerations for sexual orientation data
7. Public comment
8. Next steps

The order in which agenda items are considered is approximate and may be subject to change.

MEETING MATERIALS

This Meeting Notice and Agenda and any supplemental meeting materials may be accessed at the following website address:

<https://cadatasystem.wested.org/>

REASONABLE ACCOMMODATIONS

All meetings shall be accessible to Committee members with disabilities and members of the public with disabilities. To request accessible format materials, auxiliary aids/services, or sign language translation services to participate in the meeting, please contact Jimi Gilroy, 510-302-4261, jgilroy@wested.org.

Providing your accommodation request at least **7 (seven)** business days before the meeting will help ensure availability of the requested accommodation. Any requests received after this date will be given prompt consideration, but logistical constraints may not allow for their fulfillment.

ADDRESSING THE DEFINITIONS SUBCOMMITTEE

Efforts will be made to accommodate each individual who has signed up to speak. However, given time constraints, there is no guarantee that all who have signed up will be able to address the State body.

Each speaker is invited to speak for up to one minute, depending on the number of speakers. Three or more individuals who are present at the meeting may pool their time for one speaker.

The total time for public comment is 15 minutes.

The public can speak/participate at the meetings before items that involve decisions.

Individuals who wish to address the Definitions Sub-Committee may either 1) Call Jimi Gilroy at WestEd at 510-302-4261 by 5:00 p.m. on the day prior to the meeting and provide the subject they wish to address; 2) E-mail Jimi Gilroy, jgilroy@wested.org with the agenda item identified in the subject line; or 3) Send a comment through Zoom during the meeting.

WRITTEN COMMENTS

Written comments should be submitted 24 hours in advance to LeAnn Fong-Batkin, lfongba@wested.org. The letter or e-mail must clearly identify the agenda item being addressed. Each communication should include a subject line identifying the specific agenda item being addressed; failure to do so could prevent delivery of your comments. Such materials will be distributed to members of the advisory group, prior to the beginning of the meeting.