

Cradle-to-Career Data System Technology & Security Subcommittee Meeting Agenda

(Revised 3/14/20—Additions are in red italics and deletions are indicated by strikethroughs)

Meeting Information

Date: ~~March 16, 2020~~ ***This meeting has been postponed.***

Time: ~~9:30 a.m. to 2:30 p.m.~~

Location: ***Note: This meeting will NOT be held in person, and has been moved to an online format. Foundation for California Community Colleges, 1102 Q Street, Suite 4800-4th Floor, Foundation Conference Rooms 1& 2, CA 95811***

URL/Watch Live: <https://cadatasystem.wested.org/> (Note: ~~The link to watch/listen to the meeting live will be posted on this website and will be active 15 minutes prior to the meeting).~~

Contact Person

Name: Jimi Gilroy

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Phone Number: 510.302.4261

E-mail Address: jjgilroy@wested.org

AGENDA

This meeting is intended to provide input on how data can be brought into the Cradle to Career data system and how this information can be kept secure. Two use cases will be considered: 1) a P20W data set that produces public dashboards and query tools and firewalled analytical tools, and 2) a research request process. The suggestions from this group will be shared with the Cradle to Career Workgroup to inform their recommendations about data structures and security protocols for the data system.

1. Agenda review and summary
2. Review use cases and user stories
3. Getting data into the system
4. Public comment
5. Security considerations for the first phase of development
6. Next steps

The order in which agenda items are considered is approximate and may be subject to change.

MEETING MATERIALS

This Meeting Notice and Agenda and any supplemental meeting materials may be accessed at the following website address:

<https://cadatasystem.wested.org/>

REASONABLE ACCOMMODATIONS

All meetings shall be accessible to Committee members with disabilities and members of the public with disabilities. To request accessible format materials, auxiliary aids/services, or sign language translation services to participate in the meeting, please contact Jimi Gilroy, 510-302-4261, jgilroy@wested.org.

Providing your accommodation request at least **7 (seven)** business days before the meeting will help ensure availability of the requested accommodation. Any requests received after this date will be given prompt consideration, but logistical constraints may not allow for their fulfillment.

ADDRESSING THE TECHNOLOGY AND SECURITY SUBCOMMITTEE

Efforts will be made to accommodate each individual who has signed up to speak. However, given time constraints, there is no guarantee that all who have signed up will be able to address the State body.

Each speaker is invited to speak for up to one minute, depending on the number of speakers. Three or more individuals who are present at the meeting may pool their time for one speaker.

The total time for public comment is 15 minutes.

The public can speak/participate at the meetings before items that involve decisions.

Individuals who wish to address the Technology and Security Subcommittee may either 1) Call Jimi Gilroy at WestEd at 510-302-4261 by 5:00 p.m. on the day prior to the meeting and provide the subject they wish to address; 2) E-mail Jimi Gilroy, jgilroy@wested.org with the agenda item identified in the subject line; or 3) *Join via Zoom and send a message in the Zoom chat if you have a public comment. Sign up on the speakers sign-in list at the meeting.*

WRITTEN COMMENTS

Written comments should be submitted 24 hours in advance to LeAnn Fong-Batkin, lfongba@wested.org. The letter or e-mail must clearly identify the agenda item being addressed. Each communication should include a subject line identifying the specific agenda item being addressed; failure to do so could

prevent delivery of your comments. Such materials will be distributed to members of the advisory group, prior to the beginning of the meeting.